

MEMORANDUM OF UNDERSTANDING

Between the

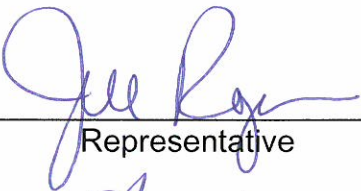
MONTEBELLO UNIFIED SCHOOL DISTRICT

And

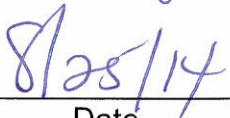
MONTEBELLO TEACHERS ASSOCIATION

Montebello Gardens Elementary School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2014/2015 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District



Representative

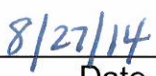


Date

Montebello Teachers Association



Representative



Date



Montebello Unified School District
and the
Montebello Teachers Association



2014-15 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Montebello Gardens Elementary School met on March 24, 2014 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Wednesdays (Name the day of week).

☐ Check box if this is a change from previous school year.

[Signature]
Principal's Signature

Date: April 1, 2014

Extension: x 5192

[Signature]
MTA Faculty Chair's Signature

Date: April 1, 2014

Extension: 3503

~~Regular day and minimum day bell schedules must be attached~~

Any changes from previous year require immediate review by Deputy Superintendent and must be approved by Transportation Department with a copy to Pupil and Community Services.

For more information contact the Deputy Superintendent at Extension 7922
or the Executive Director of MTA at 323-722-5005

Email to Deputy Superintendent's Office: Eileen Barton

(If you email, there is no need to fax or send in mail. Please send once to MUSD and once to MTA)

Copy to: MTA Executive Director, Kathy Schlotz MTA Office 323-722-5005 Fax 323-722-0543

Due Date: Friday, April 25, 2014

Montebello Gardens Elementary

DAILY SCHEDULE

2014-2015

Grades K-5

7:30 am	Breakfast is Served
7:50 am	First Bell – Students line up
7:55 am	Second Bell – Teachers meet students
8:00 am	Instruction Begins
8:00 am – 12:45 am	AM Kinder= M, TU, W, TH & F
*10:00 am -- 2:25 pm	PM Kinder= M, TU, TH & F
*8:00 am – 12:45 pm	PM Kinder= Wednesdays
9:40 am – 10:00 am	AM Kinder, 1st & 2nd Grade Recess
10:05 am – 10:25 am	3rd, 4th & 5th Grade Recess
11:10 am – 11:30 am	Lunch – Kinder, 1st & 2nd Grades
11:30 am – 11:50 am	Lunch Recess K, 1st & 2nd Grades
12:00 pm – 12:20 pm	Lunch – 3rd, 4th & 5th Grades
12:20 pm – 12:40 pm	Lunch Recess 3rd, 4th & 5th Grades
2:20 pm-----	1st – 5th Dismissal= M, TU, TH & F
1:10 pm-----	1st – 5th Dismissal Every Wednesday
*12:45 pm-----	AM & PM “K” Dismissal on Wednesdays
MGE Board Day-----	8:00 a.m. – 3:15 p.m.

**MONTABELLO UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL SERVICES DIVISION
2014-15 INSTRUCTIONAL MINUTE CALCULATOR (SCHOOL SCHEDULE)**

SCHOOL: MGE Montebello Gardens Elementary School

PRINCIPAL: Norma J. Perez

Elementary School

(* Military Style Time 8:00am enter as 8:00, 1:00PM enter as 13:00)

Type of Schedule	Grade	Start Time (*Military Style)	Dismissal Time (*Military Style)	Recess Minutes	Lunch Minutes	# of Hours	Instructional Minutes (less recess & lunch)	# of Days	Total Minutes	MUSD Minimum	State Required Amount	82/83 Required	Met Requirement
Regular Schedule	K or K am	8:00 AM	12:45 PM	20	40	04:45	225	180	40,500				
Minimum Schedule	K or K am					00:00	0		0				
Other Schedule	K or K am					00:00	0		0				
Other Schedule	K or K am					00:00	0		0				
Other Schedule	K or K am					00:00	0		0				
TOTAL													
Regular Schedule	K pm	10:00 AM	2:25 PM		40	04:25	225	143	32,175				
Minimum Schedule	K pm	8:00 AM	12:45 PM	20	40	04:45	225	37	8,325				
Other Schedule	K pm					00:00	0		0				
Other Schedule	K pm					00:00	0		0				
Other Schedule	K pm					00:00	0		0				
TOTAL													
Regular Schedule	1	8:00 AM	2:20 PM	20	40	06:20	320	143	45,760				
Minimum Schedule	1	8:00 AM	1:10 PM	20	40	05:10	250	37	9,250				
Other Schedule	1					00:00	0		0				
Other Schedule	1					00:00	0		0				
Other Schedule	1					00:00	0		0				
TOTAL													
Regular Schedule	2	8:00 AM	2:20 PM	20	40	06:20	320	143	45,760				
Minimum Schedule	2	8:00 AM	1:10 PM	20	40	05:10	250	37	9,250				
Other Schedule	2					00:00	0		0				
Other Schedule	2					00:00	0		0				
Other Schedule	2					00:00	0		0				
TOTAL													
Regular Schedule	3	8:00 AM	2:20 PM	20	40	06:20	320	143	45,760				
Minimum Schedule	3	8:00 AM	1:10 PM	20	40	05:10	250	37	9,250				
Other Schedule	3					00:00	0		0				
Other Schedule	3					00:00	0		0				
Other Schedule	3					00:00	0		0				
TOTAL													
Regular Schedule	4	8:00 AM	2:20 PM	20	40	06:20	320	143	45,760				
Minimum Schedule	4	8:00 AM	1:10 PM	20	40	05:10	250	37	9,250				
Other Schedule	4					00:00	0		0				
Other Schedule	4					00:00	0		0				
Other Schedule	4					00:00	0		0				
TOTAL													
Regular Schedule	5	8:00 AM	2:20 PM	20	40	06:20	320	143	45,760				
Minimum Schedule	5	8:00 AM	1:10 PM	20	40	05:10	250	37	9,250				
Other Schedule	5					00:00	0		0				
Other Schedule	5					00:00	0		0				
Other Schedule	5					00:00	0		0				
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													
Regular Schedule								180	55,010	54,000	50,400	47,250	Yes
Minimum Schedule													
Other Schedule													
Other Schedule													
Other Schedule													
TOTAL													

Preparer Signature: _____

Norma J. Perez

Reviewer Signature
