

Montebello Unified School District
and the
Montebello Teachers Association



2019 – 2020 School Year

BANKING MINUTES
REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Bell Gardens High School met on Monday
March 11, 2019 and with the concurrence of the principal, have reached
consensus on changing the average daily instructional minutes to allow time for the following:

to allow time within the Board Day for meetings that include:

- PLC/Data
- FOL/School Improvement
- Standing Committee Meetings
- Department Meetings
- Department Chair Meetings
- Staff Meetings
- District Mandated Meetings
- Individual Planning (3)

The administration shall provide quarterly meeting schedules to bargaining unit members. In the event of an emergency, and by mutual consent with the Faculty Club Chairperson, the Principal reserves the right to hold a meeting beyond the Board Day. It is agreed that no additional conference period, before-school, or after-school meetings will be scheduled.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Monday (Name of the day of the week).

☒ Check box if this is a change from previous school year.

Principal's Signature

Date:

Extension: 5515

MTA Faculty Chair's Signature

Date:

Extension: 5460

~~ Regular day and minimum day bell schedules must be attached ~~

Please send MOU to Virginia Gutierrez
Executive Assistant II, Human Resources

Due Date: Friday-April 26, 2019

c: Rosie Blankenship, Manager – Human Resources
Francisco J. Arregui, Administrator on Special Assignment
Bibi Alvarado, Interim Assistant Superintendent – Educational Services

MOU-BankMin



MONTEBELLO UNIFIED SCHOOL DISTRICT
Educational Services

REGULAR & ALTERNATE BELL SCHEDULES 2019–2020

SCHOOL Bell Gardens High School Principal Signature _____

A. Professional Learning Days (to be set after calendar is scheduled)

Day #1 <u>August 15, 2019</u>	Activity <u>PLC/Data/Technology</u>
Day #2 <u>August 16, 2019</u>	Activity <u>PLC/Data/Technology</u>
Day #3 <u>January 13, 2020</u>	Activity <u>PLC/Data/Technology</u>
Day #4 <u>June 12, 2020</u>	Activity <u>PLC/Data/Technology</u>

B. Regular Schedule (Attach copy of Bell Schedule)

Mon. Per. 1, 3, 4, 5, 6 = 49 min
Per. 2 = 50 min
T-F Per. 1, 3, 4, 5, 6 = 56 min
Per. 2 = 65 min

Start of 1st Period Mon. 8:45 a.m.
T-F 7:55 a.m. Number of Minutes Each Period _____

End of Last Period M-F 2:55 p.m. Number of minutes in Passing Periods 6 minutes

Number of Minutes for Nutrition 15min. Number of minutes for Lunch 30 minutes

C. Minimum/Reduced time days (Attach copy of Bell Schedule)

Dates <u>September 27, 2019</u>	Activity: <u>Minimum Day</u>
Dates <u>October 16, 2019</u>	Activity: <u>PSAT</u>
Dates <u>December 17–19, 2019</u>	Activity: <u>Semester Finals</u>
Dates <u>December 20, 2019</u>	Activity: <u>Minimum Day</u>
Dates <u>June 8–10, 2019</u>	Activity: <u>Semester Finals</u>

D. BANKING MINUTES

_____ No X Yes Mondays (Indicate the Day of the Week and attach Schedule)

ATTACH COPIES OF ALL BELL SCHEDULES PLANNED FOR USE IN 2019-2020

APPROVED _____

DATE APPROVED _____

BELL GARDENS HIGH SCHOOL

2019–2020 Bell Schedule

Monday Schedule

Period 0	07:00	–	07:50
Planning	07:55	–	08:40
Period 1	08:45	–	09:34
Period 2	09:40	–	10:30
Nutrition	10:30	–	10:45
Period 3	10:51	–	11:40
Period 4	11:46	–	12:35
Lunch	12:35	–	01:05
Period 5	01:11	–	02:00
Period 6	02:06	–	02:55

Tuesday through Friday Schedule

Period 0	06:54	–	07:50
Period 1	07:55	–	08:51
Period 2	08:57	–	10:02
Nutrition	10:02	–	10:17
Period 3	10:23	–	11:19
Period 4	11:25	–	12:21
Lunch	12:21	–	12:51
Period 5	12:57	–	01:53
Period 6	01:59	–	02:55

BELL GARDENS HIGH SCHOOL
2019–2020
Alternate Schedules

Minimum Day Schedule

Period 1	07:55	–	08:33
Period 2	08:39	–	09:19
Period 3	09:25	–	10:03
Nutrition	10:03	–	10:18
Period 4	10:24	–	11:02
Period 5	11:08	–	11:46
Period 6	11:52	–	12:30

Semester Finals Schedule

Periods 1/3/5	07:55	–	10:02
Nutrition	10:02	–	10:17
Periods 2/4/6	10:23	–	12:30

**MONTEBELLO UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL SERVICES DIVISION
2019-2020 INSTRUCTIONAL MINUTE CALCULATOR (SCHOOL SCHEDULE)**

181 INSTRUCTIONAL DAYS

SCHOOL:

Bell Gardens High School

PRINCIPAL:

Juan M. Herrera

High School

(*Military Style Time 8:00am enter as 8:00, 1:00PM enter as 13:00)

Type of Schedule	Grade	Start Time (Military Style)	Dismissal Time (Military Style)	Recess Minutes	Lunch Minutes	# of Hours	Instructional Minutes (less recess & lunch)	# of Days	Total Minutes	MUSD minimum	1987/83 State Required Amount	1982/83 Required	Met Requirement
Regular Schedule	9	07:55	14:55	15.00	30.00	7:00	375	142	53,250				
Minimum Schedule	9	08:45	14:55	15.00	30.00	6:10	325	30	9,750				
Other Schedule	9	07:55	12:30	15.00		4:35	260	6	1,560				
Other Schedule	9	07:55	12:30	15.00		4:35	260	3	780				
TOTAL									65,340	65,160	65,160	63,000	Yes
Regular Schedule	10	07:55	14:55	15.00	30.00	7:00	375	142	53,250				
Minimum Schedule	10	08:45	14:55	15.00	30.00	6:10	325	30	9,750				
Other Schedule	10	07:55	12:30	15.00		4:35	260	6	1,560				
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Other Schedule	12	07:55	12:30	15.00		4:35	260	3	780				
TOTAL									65,340	65,160	65,160	63,000	Yes

Prepared by: Juan M. Herrera

Reviewed by: _____

Date Prepared (or revised): March 22, 2019