

Montebello Teachers Association/California Teachers Association • 918 W. Whittier Blvd. Montebello CA • (323) 722-5005

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Are You a Member of The Catastrophic Leave Bank?

The Catastrophic Leave Bank (CLB) was negotiated in order to donate sick days to colleagues with catastrophic illnesses.

- You may donate a maximum of 3 days per year providing the donor's own sick days do not fall below 10 days at the time of the donation.
- You may now automatically donate 1 day per year by checking the appropriate box on the form. You are eligible to participate in the CLB during any year in which you donated at least 1 day.
- All decisions regarding the authorization of CLB days to a catastrophically ill member are made by the Catastrophic Leave Bank Committee.
- The deadline to donate days is **November 15**.



The Executive Committee worked to define 2017-2018 goals at a retreat Monday, August 14. From left to right: Immediate Past President Lorraine Richards (MHS), Intermediate Director Jessica Zwaal (MAI), High School Director Elizabeth Kocharian (BGH), President Doug Patzkowski, Vice President Alma Orta (SUE), Treasurer Andy Shinn (BGI), Elementary Director Gabriela Gonzalez-Orozco (MGE), Support Staff Director Linda Camacho (SHS), Secretary Lisa Navarro-Gutierrez (BGE), and Adult Education Director Jaime Quintero (FPA).

The Revised Evaluation System Is On-Line

The Evaluation Procedures (Stull Bill) first seen as the 2015-2016 pilot are now the official negotiated evaluation procedures. The former Stull Bill language and forms negotiated in 1971 have been revised. The current system is on-line with paper options. (Contract Article XVIII. Evaluation Procedures, page 52)

Training for those being evaluated

All those being evaluated must be offered training on the new system by **Monday, September 18**.

Evaluation Cycles

- Probationary Bargaining Unit members are evaluated every year.
- Head Start teachers are evaluated every year.
- Permanent Bargaining Unit members are evaluated every other year.
- Permanent Bargaining Unit members are evaluated **every five years** when ten consecutive years Bargaining Unit experience within the District have been completed prior to Stull Evaluation.

Adjunct Duties

Adjunct duties is a term identified specifically with Stull Bill evaluation requirements. During your Stull Bill year, you are contracted to complete two non-instructional duties which would normally be performed before or after the Board Day. You pick your adjunct duties from a list provided by the site principal. Adjunct duties are not required during your non-Stull years. Over, please...



Vice President Alma Orta (SUE) speaks with Margie Sullivan (PHE) about health care costs at the Insurance Fair Tuesday, August 15. Single coverage is no cost to the member on all plans in 2018.

MONTEBELLO UNIFIED SCHOOL DISTRICT CERTIFICATED PAYROLL

REQUEST TO DONATE SICK LEAVE

To be completed by donating employees
Submit to: Payroll Department x. 2350

☐ Bargaining Unit Member
☐ Administration

Name: _____ SS# _____

Address: _____

Telephone: _____ Site _____ Extension _____

REQUEST TO DONATE SICK LEAVE

To be completed by donating employees

I am donating _____ days to the Catastrophic leave bank for Certificated Employees of the Montebello Unified School District from my available sick leave for the 2017-2018 school year in accordance with Article XVI, Section 3b of the MUSD/MTA contract. I understand that I may donate a maximum of three (3) days of accrued sick leave, subject to the further conditions and restrictions provided for Article XVI in sections 3b and 3c.

Participation in the Catastrophic Leave Bank is completely voluntary on the part of both donors and applicants. A deposit to the Catastrophic Leave Bank shall be a general donation and shall not be donated to a specific individual for his/her exclusive use. In order to participate in the Catastrophic Leave Bank, the unit member must first waive any and all claims against the District and/or the Association arising from administration of the Catastrophic Leave Bank by signing a waiver and release, which reads as follows:

As a requirement of, and as consideration for my participation in the Catastrophic Leave Bank created by Article XVI of the collective bargaining agreement between the parties, I hereby waive and release any and all claims I may now have, or may have in the future, known or unknown, against the Montebello Unified School District, and/or the Montebello Teachers Association in connection with the administration of the Catastrophic Leave Bank.

☐ I wish to donate one (1) day annually to the CLB.
(Please contact Payroll Supervisor if you wish to discontinue donation)

Signature

Date

Confirmation of Transfer of Sick Leave

_____ Sick Leave available

_____ Sick days transferred to Catastrophic Leave Bank

_____ Days remaining

Signature

Date