

MTA Safety Committee Plan Sheet

Faculty Club Chairperson or Designee _____

Site Administrator or Designee _____

Nurse or Support Staff _____

Cafeteria Manager _____

Site Custodian _____

Certificated Representative _____

Classified Representative _____

Identify those areas of concern that the Committee believes need to be corrected.

- _____

- _____

- _____

- _____

- _____

- Polled faculty.
- Solicited advice from all interested parties.
- Report is available for site staff.
- Submit annual report to Risk Manager.
- Meet with Risk Manager to discuss recommendations.
- Receive report from Risk Manager indicating completion or progress of implantation of each section of the report. Must be received on or before the first day of the last month of school.



