

Montebello Unified School District  
and the  
Montebello Teachers Association



---

**BANKING MINUTES**

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at \_\_\_\_\_ School met on \_\_\_\_\_ and with the concurrence of the principal have reached consensus on changing the average daily instructional minutes to allow time for the following:

In order to create this time the staff has agreed to add minutes to four days a week and reduce the schedule on \_\_\_\_\_ (name the day of week)

\_\_\_\_\_  
Principal

\_\_\_\_\_  
MTA Faculty Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Extension: \_\_\_\_\_

Extension: \_\_\_\_\_

**DUE TO Director of PreK-12 Curriculum & Instruction @ ET-3 no later than**

**4:00 p.m., WEDNESDAY, APRIL 30, 2008**

For more information contact the Director of PreK-12 Curriculum & Instruction (7924) or the MTA Executive Director (323-722-5005).