



Contact

Montebello Teachers Association/California Teachers Association/National Education Association • 918 W Whittier Blvd Montebello 90640 • (323) 722-5005 • montbelloteachers.org

Committees Required By Your Contract

Staff Inservice Committee

Each site must have a staff elected Inservice Committee. The Staff Inservice Committee shall advise and be consulted prior to all site inservice/staff development activities and the selection of all staff development days which are not specified in the Contract.

Class Size Reduction and Facilities Planning

The principal at each site will create a CSRFP Committee by the 20th working day of the school year. The committee will meet at least 4 times each year. Each committee will include, but not be limited to, the principal, a teacher from each grade level elected by the Bargaining Unit members at that site, classified personnel, parents, and support staff. (See the reverse side of the *contact* for more information.)

Site Safety Committee

Each Site Safety Committee shall consist of 7 members: faculty club chairperson or designee, site administrator or designee, site nurse or other certificated support person, cafeteria manager, site custodian, a representative from the certificated staff, and a representative from the classified staff. Each Site Safety Committee shall submit its report annually to the Risk Manager by November 1. The Risk Manager must respond to the report by June 1.

The Risk Manager will conduct inspections of site every other year utilizing the following schedule: preschool & elementary shall be inspected in years ending in odd years (2006-2007). Intermediate, high school, and adult education shall be inspected in years ending in even years (2007-2008.) Inspections must be completed by February 15 in each required year.

The 2007 Insurance Survey has been distributed. The Health and Welfare Committee wants your opinion.

Please complete the survey and return to the MTA office by May 15.

The survey is also available at Montebello_teachers.org.



Worker's Compensation Update

You May Pre-Designate a Physician

You may advise the Risk Management in writing **before an injury** that, if hurt on the job, you wish to be treated by your personal physician. The doctor must agree to be the treating physician. It is a good idea for the doctor to sign the pre-designation form. He or she must be the Bargaining Unit member's regular physician, with an existing medical record and history of care.

Bargaining Unit members may complete a pre-designation form (available on the back of this *Contact*.) The form must be submitted to Risk Management and a copy of the form should be kept as a personal record.

Renew Your Credential on the Web at www.ctc.ca.gov

Credentials renewed online are processed within 10 working days.

To renew your document online:

- Connect to the web at www.ctc.ca.gov
- Click on *Renew Your Credential*
- Click on *Renew Your Credential Online*
- Enter your data
- Enter payment information
- Print the confirmation

If you have any questions call the CTC at 888.921-2682 or email at credentials@ctc.ca.gov.

Are You Interested In Tandem Teaching?

Interested in Tandem Teaching? Having trouble finding someone to tandem teach with? The Montebello Teachers Association is compiling a list of teachers who are interested in tandem teaching. If you are interested in becoming a tandem teacher, simply call Alonso Ibanez at the MTA Office at (323) 722-5005 or email us at montebello_teachers@earthlink.net and tell us that you want to be added to the Tandem Teachers List.